



**Draft Minutes of Parish Council Meeting
Monday 11th January 2016
7.30 pm at Elford Village Hall.**

Present: Councillors Wain (Chair), Gilbert, Jones, Smith, and Turley

In Attendance: Mrs Jones (Clerk)

Notice and quorum: Due notice of the meeting had been given and a quorum of Councillors was present. The Chair declared the meeting open.

Open Forum

1. To receive apologies for absence

Cllr Collins had apologised as he was on holiday. His apology was accepted.
Cllr Standerwick was not present.

2. To receive Declarations of Interest and to consider written requests from Councillors for the Council to grant a dispensation

None received

3. To approve the Minutes of the meeting of 14/12/15

Resolved: Approved

To receive information on matters arising from the meeting of 14th December

Cllr Wain gave an update on spreading at Home Farm, and on correspondence with the Chair of Birmingham Council's Trusts and Charities Committee.

4. To receive the Clerk's report

- (i) Youth Leisure – the young people who had raised this issue would be invited to a future meeting
- (ii) Website – this had been updated
- (iii) Police drop in session – this would be rearranged
- (iv) Maintenance contracts – this would be dealt with shortly

5. To receive the Clerk's report on planning issues

- (a) There had been no applications.
- (b) A meeting had been held earlier with the Neighbourhood Plan consultants to arrange public engagement sessions, publicity and discuss what the Council hoped to achieve from the process. A public meeting would take place on 28th January. Grant funding had been received.

6. To consider a CCTV system

Discussion took place on the use of such a system to protect some or all of the properties in the village by filming vehicles entering and leaving. The system could begin with a small number of cameras and be extended in the future. Cllr Jones offered to investigate possible camera positions and indicate them on a plan, and the matter would be considered further at the next meeting.

7. To consider playground maintenance

There was currently no working pressure washer for Derek to use to remove the slippery moss. The Clerk would obtain costings for the next meeting so that the Council could consider such a purchase.

8. To consider Central Rivers Landscape Partnership Scheme proposal

It was agreed that the Walled Garden volunteers could be interested in the scheme, and the Clerk would forward details to them.

9. To receive questions and reports from Councillors

Cllr Gilbert commended the work of the Environment Agency in preventing flooding on the river, and asked whether the Clerk would find out how this had been done.

10. To receive correspondence

SPCA bulletins
Central Rivers Landscape Partnership Scheme
Lichfield District Council consultations and Parish Forum information
Birmingham City Council Trusts and Charities Committee
HS2 consultation on the updated equality impact assessment
Best Kept Village entry information

11. To receive a financial report.

- (a) Bank reconciliation – this was noted.
- (b) Banking – the Cooperative Change of Signatories form had needed further amendments so the online banking request had not yet been sent
- (c) Playground Funds – The Clerk advised that it would be preferable to hold these within the Cooperative Bank, earmarked for playground use only, and would investigate the process of transferring the funds.

Resolved: Approved

12. To consider authorising schedule of accounts for payment.

Payments to: M. Jones, total salary and expenses; £374.99, HMRC PAYE £44.00
D. Beaumont, handyman work £70.00;
Elford Village Hall, room hire, £172.50;
Staffordshire Parish Councils Association, training £20;
J. Standerwick, reimbursement of maintenance supplies £536.97;
Information Commissioner, fee £35

Resolved: Approved

13. Date of next meeting. Monday 8th February 2016, 7pm

The meeting closed at 8.45 p.m.