



## Minutes

### Meeting of the Parish Council Monday 9<sup>th</sup> October 2017 7 pm at Elford Village Hall.

**Present:** Councillors Jones (Chair), Collins, Gilbert, Payne, Turley and Wright.

**In Attendance:** Mrs Jones (Clerk), 4 members of the public

**Notice and quorum:** Due notice of the meeting had been given and a quorum of Councillors was present. The Chair declared the meeting open.

#### Open Forum

Sportsfield – a member of the public commented on the amount of football matches being played at the Sportsfield, and the resulting number of car movements. The Chair said that the Sportsfield Committee meeting would be held on the coming Wednesday, concerning the number of teams and traffic movements with the clubs; to receive information, to discuss how deal with the issue and try to reach agreement. In addition to traffic, noise, land management, and the underleases would be discussed, and concerned residents would be informed of the outcome.

Cones – the police had provided these for parking during village events until recently, but would no longer do so. A suggestion was made that the Parish Council provide these for all the organisations that needed them as they would benefit the village. They would need to be substantial and could be stored at various venues. The Parish Council would discuss this later in the meeting and come to a decision.

Bus service – representations had been made to County Cllr Alan White. Cllr Payne attended a joint meeting of local Parish Councils who would be affected by any closure, they had agreed to support publicity and work together on the issue. It was expected that the County Council would decide on the future of subsidies at their November meeting.

Church Road hedging - plants were needed to fill a gap in the hedge near the 30mph sign, to prevent people from taking a short cut, to ensure safety on Church Road.

Kiosk in Church Road – improved signage was needed for the former telephone kiosk.

#### 1. To receive apologies for absence

None.

#### 2. To receive Declarations of Interest and to consider written requests from Councillors for the Council to grant a dispensation

None.

**3. To approve the Minutes of the meeting of 11/9/17**

The minutes were approved and signed by the Chair.

**To receive information on matters arising from the meeting of 11<sup>th</sup> September.**

Elford Welcome signs – Highways had quoted £500 for their contractors to install these, and installation would be ordered. The Licence to Plant had been received.

Elford Mill drain – Highways confirmed the work had been raised but no date was available.

Grass cutting at the Avenue – Rob Harcombe was unable to do this work, quotes would be obtained from contractors for next year.

Dog bin – The Walled Garden representative was unable to come to this month's meeting but could discuss this next month.

**Resolved:** Approved

**4. To receive the Clerk's report**

Playground Annual Inspection – this had been done in September, the report had not yet been received.

Legal matters – the Clerk had not yet arranged to register the Sportsfield Lease of 1990. Birmingham had been chased up on the proposed Leases for the Avenue and Shrubbery. Email addresses – The account with Google would be cancelled when Cllr Wright been able to arrange new addresses connected to the website.

New Councillor training and training in data protection and finance were available. The Clerk would attend the session on new data protection regulations in November.

**5. To receive the Clerk's report on planning issues**

(a) Applications

17/01121/FUL Drey House – construction of a 3 bedroom dwelling and improvements to the existing dwelling. Councillors expressed concerns about the impact on the conservation area. The Neighbourhood Plan supported infill development, but these plans would leave very little garden space. There were concerns about access and it was also believed that there would be insufficient space for lorries to bring construction materials to the site. These concerns would be passed on to the Planning Department.

17/01315 Willow Cottage, 8B the Beck – single storey extensions to front and rear; there was no adverse effect on neighbours or the conservation area, no objection.

17/00866/FUL Upfields Farmhouse – amended plans; this application had been considered previously and there were no further comments.

16/0921/COU Elford Lowe – storage of caravans; this had been considered previously and there were no further comments.

17/01331/FUL and 17/01332/LBC Elford Park Farm – demolition of outbuildings and construction of garage; no objection.

17/01360/FUL and 17/01361/LBC The Crown House – replacement of fencing with brick wall; no objection.

(b) The Neighbourhood Planning grant application had been successful and it was expected that the payment of £3,372 would be confirmed shortly. Consultation would last until 17th October then amendments would be made by the consultants. The District Council had requested a meeting to discuss the Draft Plan with the steering group and consultants.

**Resolved:** Approved

**6. To consider maintenance**

Tasks for Gavin – Gavin would clean the playground and repair the shed and gate. The Clerk would obtain plants for the tubs and small conifers so that he could plant these. Working party – this would be organised after the autumn debris stopped falling. The next meeting would consider any repairs advised in the annual report and the repair of the flooring of the toddler unit.

**Resolved:** Approved

**7. To consider outdoor fitness equipment**

It was agreed that wooden trim trail equipment would be the most appropriate. The Clerk would obtain two further quotes with a budget of up to £5,000, part of the cost to be donated by a local resident, this would be discussed at the next meeting, and the location agreed.

**Resolved:** Approved

**8. To consider the Sportsfield**

Following recent feedback from residents Cllr Collins had prepared a list of topics for discussion with both clubs and the Clerk had included these on the agenda for the meeting on 11<sup>th</sup> October.

**Resolved:** Approved

**9. To receive an update on the bus service**

Cllr Payne had attended a meeting of representatives from local Councils affected by the proposed removal of subsidies and updated the Council on what was discussed.

**Resolved:** Approved

**10. To consider village events**

Cllrs discussed whether to purchase traffic cones to restrict parking during village events. It was agreed that the Parish Council would contribute when costs were available.

**Resolved:** Approved

**11. To consider twinning association with Awoingt, France**

The Parish Council agreed that a twinning association between Elford and Awoingt would be appropriate, and that Cllr Turley would represent the Parish Council.

**Resolved:** Approved

**12. To consider reader for Carol Service**

Cllr Jones agreed to read at St Peter's Church on behalf of the Parish Council.

**Resolved:** Approved

**13. To receive questions and reports from Councillors**

Cllr Collins asked whether the cricket club could be asked for their insurance details.  
He also said that a group of residents were hoping to meet Mr Bridgen soon, and it was agreed that the Clerk should ask him about dates when spreading would take place.  
Cllr Gilbert asked about ordering the Christmas tree; the Clerk would arrange this.

**14. To receive correspondence**

SPCA bulletins, training  
Alan White, Enviro Grant  
Trent Valley Landscape scheme  
HS2 Community Engagement Strategy published  
Two residents' comments about the football traffic

**15. To receive a financial report.**

- (a) The bank reconciliation currently stood at 26,018.12 including the playground funds.
- (b) Change of signatories – forms requested by the bank were being completed.
- (d) The draft of the next budget would be prepared for the November meeting.

**Resolved:** Approved

**16. To consider authorising the schedule of accounts for payment.**

Payments to: M. Jones, salary and expenses; £386 HMRC £201;  
Elford Village Hall, room hire and post office £113.50;  
RW Harcombe, maintenance £125;  
Grant Thornton, audit fee £120;  
Plantscape, signs £1800;  
Daytona, Neighbourhood Plan display boards £81.60;  
Mr Oakley, stationery £9.35;  
Ian Smith Group, stationery £26.21;  
Urban Imprint, consultant's fee £900;  
G. Cox, maintenance £150.  
Google, email account £27.50

**Resolved:** Approved

**17. Date of next meeting:** Monday 13<sup>th</sup> November, 7 pm

The meeting closed at 9pm