



Draft Minutes

**Meeting of the Parish Council
Monday 10th September 2018
7 pm, at Elford Village Hall**

Present: Councillors Jones (Chair), Gilbert, Payne, Turley and Wright

In attendance: Mrs Jones (Clerk), members of the public.

Open Forum

Hedge - A resident asked whether progress had been made on reducing the height of the hedge at the corner of the Beck and the Shrubbery. The owner had been contacted and there was nothing in his deeds about the height, he wished to ensure privacy for his family. Highways would be contacted again about traffic calming on The Shrubbery, although the proposed development there could also affect this.

Twining - The weekend visit from Awoingt had been very successful, with events including the signing ceremony, remembrance service, and sign unveiling. The Parish Council were thanked for their support, particularly Cllr Turley.

Burglar Alarm – the Village Hall alarm had malfunctioned, and the Managing Committee had now resolved the problems after several visits by an engineer. Environmental Health had been contacted and had informed the Parish Council. Local residents had complained about the noise of the alarm at night, although they had not contacted the keyholders for assistance. The Chair expressed concern about comments on the village Facebook page on the matter.

Sportsfield – a resident spoke about the decisions made by the recent Sportsfield Committee meeting. Those who had signed the petitions had felt strongly that they should have been represented at the meeting. They were pleased with most of the decisions made but disputed the effect that reducing the number of teams would have on the amount of traffic. The Chair said that the meeting had been held to resolve matters with the clubs and this had been achieved, it was expected to resolve the issues raised by residents and the Parish Council would continue to monitor the situation.

Development at The Shrubbery – a resident asked whether there was any information about this, the Chair said that a detailed planning application had not yet been submitted, but residents would be informed of this.

1. To receive apologies for absence

Cllr Oakley had apologised as she was on maternity leave, the apology was accepted.
District Cllr Leytham had apologised as he had another meeting to attend.

2. To co-opt a member onto the Parish Council and accept the Declaration of Acceptance of Office

Ian Hilderley was co-opted and the Declaration of Acceptance of Office was signed.

3. To receive Declarations of Interest

None received.

4. To approve the Minutes of the meeting of 10/7/18

The Minutes were approved and signed by the Chair

To receive information on matters arising from the meeting of 10th July

The pavements and trees in The Beck had been reported, Highways were scheduled to do the work. The hedge in Church Road did not create an obstruction so did not require cutting back.

The Post Office had not yet arranged a replacement service.

5. To receive the Clerk's report

The silhouettes had been granted and delivered, for use at the armistice commemoration in November.

Various reports and correspondence over the summer had been dealt with including a fallen tree in the river, Environment Agency contacted; a query about the ownership of the Picnic Area, Birmingham City Council contacted; Walled Garden defibrillator training and dog waste bin; Awoingt visit and Sportsfield matters.

Resolved: Approved

6. To receive the Clerk's report on planning issues

(a) Consultations:

18/01212/FUL 11 Croft Close, erection of canopy and rendering to front; no objection

18/01182/FUL and 18/0118/LBC, Avenue House, removal of two roof lights and amendments to glazed link; no further comments

18/01328/FUL 1 The Green, Two storey extension to side to extend kitchen and form ensuite and family bathroom, and installation of replacement porch, including removal of existing porch; no objection. A comment on access would be provided.

(b) Objection sent: 18/01097/FUL Elford Lowe, retention of private way and increased width of existing access. A planning consultant had advised on this.

(c) Previous applications:

Approved: 18/00148/FUL Paget House, Old Hall Drive, extensions;

18/00463/FULM Elford Lowe Farm, variation of conditions to allow storage of cars and motorhomes in addition to caravans;

18/00576/FUL Fir Trees, Church Road, rear extension;

Refused: 18/00708/FUL 45 The Beck, extensions

Withdrawn: 18/00975/ ABN Home Farm

(d) Neighbourhood Plan; the Examiner's Report had been received.
RESOLVED to confirm to Lichfield District Council to proceed with the Plan. It would be modified as in the report, then Planning Committee would consider whether to proceed to Referendum.

Resolved: Approved

7. To receive an update from the Sportsfield Committee and approve recommendations

The Minutes of the Sportsfield Committee Meeting had been circulated. It was RESOLVED to approve the actions agreed. The matter would be reviewed next year.

Resolved: Approved

8. To consider the playground

During a spell of antisocial behaviour at the playground on summer evenings a neighbour had purchased a lock to close the playground on weekend evenings. Councillors discussed whether to continue with this arrangement.
RESOLVED that as it was public space it should not be closed.
The safety inspection would take place in September, and any repairs identified would be arranged after the report was received.

Resolved: Approved

9. To receive an update on the bus service

Harlaston Parish Council would meet later in September to consider whether to join the hire service on a trial basis. Costs to date would be reviewed at the next meeting.

Resolved: Approved

10. To consider maintenance

Alan would paint the kiosk and varnish the notice board. The Clerk would order paint. Planting of flower tubs would be done after the next meeting.

Resolved: Approved

11. To receive questions and reports from Councillors

Cllr Turley reported back on the visit from Awoingt at which the twinning agreement had been finalised. Everyone agreed that it was vitally important to involve the school in future planning for the links between the villages.
Cllr Turley mentioned that electric gates would be installed near his property. This did not require planning consent and was not a disclosable interest.

12. To receive correspondence

SPCA bulletins

Elford Awoingt Association, thanking the Parish Council for their support

Lichfield District Council - Be a Councillor event, Parish Forum date, 22 October

Confirmation of grant of silhouettes for remembrance events

Community Council of Staffordshire closure

13. To receive a financial report

The bank reconciliation was given.

Lloyds accounts for the playground funds had been closed and monies moved to the Co-op deposit account, earmarked for playground use.

Mr Collins would be removed from the list of signatories and Cllr Wright would be added as a signatory and internet user.

Action: Clerk

Resolved: Approved

14. To consider authorising schedule of accounts for payment

Payments to: M. Jones, salary and expenses; £345.18;

Elford Village Hall, room hire £17.50, Awoingt visit costs £365;

RW Harcombe, maintenance, July and August £250.00;

A. Cox, The Avenue maintenance £70;

A. Robey, handyman work, July and August £140.00;

Solus Coaches, hire August, £810;

Simon Lawson, planning consultant, £150.00;

Eon, replacement lighting £969.60;

Lichfield District Council, litter and dog waste bin emptying, £967.20

Resolved: Approved

15. Date of next meeting: Monday 8th October

The meeting closed at 20.30