Elford Parish Council

Staffordshire (STF064)

1. Bank Reconciliation year ended 31 March 2016

|  |  |  |
| --- | --- | --- |
|  |  | £ |
| A | Balance per bank statement at 31 March 2016 (taken from bank statements)  Cooperative Bank:  Current Account Community Directplus £4,360.81  Business Select 14 day account 9,856.72  Lloyds Bank:  Treasurers 5,504.25  Business Bank Instant 5,027.12 | 24,748.90 |
| B  C | **Outstanding items**  Unpresented cheque – no. 551  Uncleared payments - none | 173.50 |
| D | **Petty Cash**  None held |  |
| E | Balance in cash book (council’s own records) at 31 March 2016 (Box 8 on Annual Return) | 24,575.40 |

1. Explanations of significant variances

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Box on section 2** | **2015**  **£** | **2016**  **£** | **Variance** | **%variance** | **Explanation required?** |
| 2 | 10,939 | 11,112 | 173 | 1.58 | No |
| 3 | 4,670 | 19,706 | 15,035 | 321 | Yes |
| 4 | 3,879 | 4,183 | 304 | 7.83 | no |
| 5 | 0 | 0 | 0 | 0 | no |
| 6 | 12,671 | 18,438 | 5767 | 45.51 | Yes |
| 9 | 49,604 | 49,604 | 0 | 0 | no |

|  |  |
| --- | --- |
| **Box No 3** | **£** |
| Figure in 2015 column | 4670 |
| Figure in 2016 column | 19706 |
| Variance | 15035 |
| **Reasons** | **Amount** |
| 1. Neighbourhood Planning Grant received 2016 | 5020 |
| 1. One off receipt playground funds from EJMP volunteer group 2016 | 10,531 |
| 1. Difference is less than 15% | 516 |

|  |  |
| --- | --- |
| **Box No 6** | **£** |
| Figure in 2015 column | 12671 |
| Figure in 2016 column | 18438 |
| **Variance** | 5767 |
| **Reasons** |  |
| 1. Car park refurbishment share | 1400 |
| 1. Planning Fee | 1250 |
| 1. Consultant Fee | 3120 |
| Amount less than 15% | 3 |

f) Details of any earmarked or restricted reserves held by the Council at 31 March 2016

|  |  |
| --- | --- |
| Amount held at 31st March 2016 | Purpose of reserve |
| £7,000 | Youth Leisure |
| £3,000 | CCTV system |