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NOTICE OF THE ANNUAL MEETING OF ELFORD PARISH COUNCIL

To be held at Elford Village Hall at 6:30pm on Monday 12th May 2025

Members of the public and the press are welcome to attend.

6th May 2025

AGENDA

25/014. Election of Chair for the ensuing year: including Declaration of Acceptance of the Office of Chair

25/015. Appointment of Vice Chair for the ensuing year:

25/016. Apologies: To receive and approve reasons for absence.

25/017. Public participation: The meeting to adjourn for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. *Members of the public wishing to raise issues which are not on the agenda should notify the Clerk, members of the Public may not take part in the Council Meeting itself. You are requested to send your comments to the Clerk by midday on the day of the meeting. 2-minute limit per person.*

25/018. Declarations of Interest and Dispensations: To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.

25/019. Minutes: To approve the minutes of the Parish Council meeting held on 14th April 2025. (**APPENDIX 1**)

25/020. Reports from County and District Councillors (for information only) **if present:**

25/021. Planning:

a) To consider new application/s:

Reference	Address	Details	Elford PC	LDC Decision
25/00457/FUH	14 Tame View, Elford, Tamworth, Staffordshire	Single storey rear extension to form dining and garden room	No objection. Submitted comment 15.04.25	Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	Elford PC	LDC Decision
25/00415/FUH	Drey House , The Square, Elford, Tamworth	Erection of single storey side and rear, garage extension and first floor rear extension	No Objection. Submitted comment 15.04.25	Pending Consideration

25/00004/ENF	Elford Lowe Farm, Elford Road, Elford, Tamworth	Appeal against enforcement notice against an engineering operation comprising of the importation of material to increase in height the level of the land, without planning permission.	The Parish Council fully support the enforcement action. Representation submitted 17.04.25	Appeal start date 05/03/25 Public inquiry to be held 16/7/25
25/00388/FUH	21 Tame View, Elford, Tamworth, Staffordshire	Single storey side and rear extension.	No Objection. Submitted comment 15.04.25	Pending Consideration
25/00386/FUH	15 Croft Close, Elford, Tamworth, Staffordshire	Two storey side extension with single storey rear extension to form additional bedrooms, bathroom, extended kitchen and replacement garage	No Objection. Submitted comment 15.04.25	Pending Consideration
25/00224/REMM	Land At, The Shrubbery, Elford, Tamworth.	Section 73 application to vary condition 2 of permission 19/00662/REMM to regularise works to the garages on plots 24 and 25 (installation of an external staircase and installation of a first floor) 25/00224/S73	No Objection. Submitted comment 27.03.25	Pending Consideration
24/00467/FUL AMMENDED	Howard Primary School , The Square, Elford, Tamworth	Proposed replacement of boiler plant room (conversion of existing oil fired boilers to hybrid system), and installation of 1no new LPG gas tank and air source heat pump	Submitted comment 20.02.25 LDC emailed 15.04.25	Pending Consideration
25/00103/FUH	20 Croft Close Elford Tamworth Staffordshire B79 9BU	Erection of a two storey side extensions to include kitchen/breakfast bedrooms & en- suites, ancillary accommodation and garage	No objection. Submitted comment 06.03.25	REFUSED 20.03.25

25/022. Clerk Report: To note the Clerk Report. (**APPENDIX 2**)

25/023. Policies:

- a) To adopt the Training Policy (**APPENDIX 3**)
- b) To ratify that all Council policies have been reviewed within the last 12 months and that the Council are satisfied with current review arrangements for all items under Standing Order 5 (J)

25/024. Financial Matters:

- a) To consider authorising the bank reconciliation to 30th April 2025 (**APPENDIX 4a**)
- b) To review the items paid since the last meeting (**APPENDIX 4b**)
- c) To approve items to pay in Payment Schedule May 2025 (**APPENDIX 4c**)
- d) To review the Asset Register (**APPENDIX 4d**)
- e) To approve the CIL Annual Report 2024-2025 (**APPENDIX 4e**)

25/025. Internal Auditors report for year ending 31st March 2025: To approve the Internal Auditors Report for 2024/25 (**APPENDIX 5**)

25/026. Annual Governance Statement for the year ending 31st March 2025: To consider and to approve the governance statement for 2024/25 (**APPENDIX 6**)

25/027. Accounting Statements for the year ending 31st March 2025: To approve the Accounting Statements for 2024/25. (**APPENDIX 7**)

25/028. Details of the arrangements for the exercise of public rights: To note the date of announcement and the period of public rights set by the Clerk / RFO (**APPENDIX 8**)

25/029. Handyperson: To review the appointment of a new handyperson

25/030. Reports from Chairman and Councillors (for information only):

25/031. Items for future meetings:

25/032. Date, time & venue of Parish Council meetings for 2025/26: To review the Schedule of Meetings (**APPENDIX 9**)

Monday 9th June 2025, 7pm, Elford Village Hall

Monday 14th July 2025, 7pm, Elford Village Hall

Monday 8th September 2025, 7pm, Elford Village Hall

Monday 13th October 2025, 7pm, Elford Village Hall

Monday 10th November 2025, 7pm, Elford Village Hall

Monday 8th December 2025, 7pm, Elford Village Hall

Monday 12th January 2026, 7pm, Elford Village Hall

Monday 9th February 2026, 7pm, Elford Village Hall

Monday 9th March 2026, 7pm, Elford Village Hall