



Parish Clerk - Kate Pritchard

E-mail: [clerk@elfordparish.co.uk](mailto:clerk@elfordparish.co.uk)  
Website: [www.elfordparish.co.uk](http://www.elfordparish.co.uk)

## NOTICE OF A MEETING OF ELFORD PARISH COUNCIL

To be held at Elford Village Hall at 7pm on Monday 13<sup>th</sup> January 2025

*Members of the public and the press are welcome to attend.*

### AGENDA

**188/24. Apologies:** To receive and approve reasons for absence.

**189/24. Public participation:** The meeting to adjourn for up to 30 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. *Members of the public wishing to raise issues which are not on the agenda should notify the Clerk, members of the Public may not take part in the Council Meeting itself. You are requested to send your comments to the Clerk by midday on the day of the meeting.*

**190/24. Declarations of Interest and Dispensations:** To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.

**191/24. Minutes:** To approve the minutes of the Parish Council meeting held on 9<sup>th</sup> December 2024. (**APPENDIX 1**)

**192/24. Reports from County and District Councillors** (for information only) **if present:**

**193/24. Planning:**

a) To consider new application/s:

Reference	Address	Details	Elford PC	LDC Decision

b) b) To report decisions on previous applications:

Reference	Address	Details	Elford PC	LDC Decision
<a href="#">24/01259/REMM</a>	Land At The Shrubbery, Elford, Tamworth, Staffordshire	Section 73 application to vary conditions 2 and 9 of permission 19/00662/REMM relating to garages on plots 24 and 25, landscaping, attenuation basin and general	Objection submitted 19.12.24	Pending Consideration

		drainage calculations		
<a href="#">24/01157/FUH</a>	Drey House, The Square, Elford, Tamworth	Erection of a single storey rear and side extension to link to existing garage, Erection of a first-floor extension with associated remodelling works	No objection.	<b>REFUSED</b> <b>17.12.2024</b>

**194/24. Clerk Report:** To note the Clerk Report. (**APPENDIX 2**)

**195/24. Funding Request:** To review the funding request from Elford Cricket Club to improve the water supply to the Cricket Square. (**APPENDIX 3a & 3b**)

**196/24. Best Kept Village & Community Competition:** Cllr A. Payne.

**197/24. Bus Shelter:** Cllr A. Payne.

**198/24. Footpath:** To review the quotes for the footpath from Tame View to The Beck (**APPENDIX 4a & 4b**)

**199/24. Maintenance:** To discuss the appointment of a new handyman.

**200/24. Website:** To discuss the new website.

**201/24. Signage on the Shrubbery:** Dog excrement signage to be reviewed.

**202/24. Correspondence:** To receive the correspondence list for December and January (**APPENDIX 5**)

**203/24. Policies:**

- a) To review the Health & Safety Policy (**APPENDIX 6a**)
- b) To adopt the Disciplinary Procedure Policy (**APPENDIX 6b**)
- c) To adopt the Dignity at Work Policy (**APPENDIX 6c**)

**204/24. Civility and Respect Pledge:** To review the NALC pledge and the criteria as follows:

- a) The Council to agree that it will treat all Councillors, Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their role
- b) The Council has put in place a training programme for Councillors and Staff
- c) The Council has signed up to Code of Conduct for Councillors
- d) The Council has good governance arrangements in place including, staff contracts, and Dignity at Work policy
- e) The Council will commit to seeking professional help at early stages should civility and respect issues arise
- f) The Council will commit to calling out bullying and harassment if it happens
- g) The Council will continue to learn from best practice in the sector and aspire to being a role model
- h) The Council will support the continued lobbying for the change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate

**205/24. Precept:** To review the updated precept analysis 2025/2026. (**APPENDIX 7**)

**206/24. Appointment of Independent Internal Auditor:** To discuss the appointment of the Internal Auditor for 2025/2026. (**APPENDIX 8**)

**206/24. Financial Matters:**

- a) To approve the financial report (**APPENDIX 9a**)
- b) To consider authorising Schedule of Accounts for payment (**APPENDIX 9b**)

**207/24. Reports from Chairman and Councillors** (for information only):

**208/24. Items for future meetings:** Policy review: to adopt a Grievance Policy, to review the Press & Media Policy.

**209/24. Date, time & venue of future meetings:**

Monday 10<sup>th</sup> February 2025, 7pm, Elford Village Hall

Monday 10<sup>th</sup> March 2025, 7pm, Elford Village Hall