



Minutes

Annual Meeting of the Parish Council

Tuesday 14th May 2019

6.30 pm, at Elford Village Hall

Present: Councillors Biden, Gilbert, Hilderley, Payne, Turley and Wright

In attendance: Mrs Jones (Clerk)

1. To appoint a Chair, to appoint a Vice Chair.

Cllr Turley was appointed Chair, Cllr Payne was appointed Vice Chair. Cllr Turley welcomed Cllr Biden to the Parish Council and suggested that the remaining vacancy be promoted.

Resolved: Approved

2. To receive the Chair's and Councillors' Declarations of Acceptance of Office and Registers of Interests.

Received

3. To receive apologies for absence

None received

4. To receive Declarations of Interest

None received.

5. To approve the Minutes of the meeting of 8/4/19

The Minutes were approved and signed by the Chair.

6. To appoint members to Sportsfield Committee and representatives to organisations

Cllrs Biden, Gilbert and Hilderley appointed to Sportsfield Committee; Cllr Turley, Walled Garden and Village Hall rep; Cllr Payne, School Liaison and Playground; Cllr Wright, Parish Forum and website manager.

Resolved: Approved

BT

7. To approve Standing Orders, Financial Regulations, Financial Risk Assessment, Asset Register and other policies

Resolved: Approved

8. To consider Scarecrow Festival

Representatives of the Parish Council would attend the next Scarecrow Group meeting to discuss concerns about wet weather parking. They would report back to the June meeting of the Parish Council.

Resolved: Approved

9. To receive the Clerk's Report

Road damage to Old Hall Drive had been reported to Birmingham City Council as landowners, no response yet.

The Clerk had met the Coffee Shop manager regarding suggested donation towards taxi service or playground equipment for older children.

Installation of fitness equipment had taken place earlier in May. The Mercury would be contacted.

Improved communications with residents could include summary of meeting minutes each month on Elford News Facebook page, revision of the Welcome Pack for the website, promotion of the website, use of the phone kiosk for village information.

Resolved: Approved

10. To consider Planning matters

Application 14 Croft Close 19/00578/FUH no objection

Resolved: Approved

11. To consider maintenance

Update on playground; biocide application to be made after summer.

Phone kiosk painted. Plants to be purchased for Alan to plant in the tubs.

Quote for stile requested. The hedge around it had been trimmed.

Quote for fitness equipment sign received and this would be ordered.

Resolved: Approved

12. To receive questions and reports from Councillors

Cllr Wright reported on a Right of Way query, this would be reported to the County Council.

He explained that the Social Club membership had been disbanded and the site was on the market for sale.

13. To receive correspondence

SPCA bulletins

Lichfield District Council, news releases

Edingale FOMH Scarecrow organisers asking for permission to advertise in Elford

14. To receive a financial report

The bank reconciliation was given. The precept has been received.

The end of year accounts had been finalised and the Internal Audit had taken place, the Annual Governance and Audit Return would be signed at the next meeting.

Resolved: Approved

15. To consider authorising schedule of accounts for payment

Payments to: M. Jones, salary and expenses; £408.70; HMRC £91;

Elford Village Hall, room hire £17.50;

A. Robey, handyman work £95;

RW Harcombe, grounds maintenance £125.00;

A Cox, Avenue mowing £70;

Acorn Taxis, weekly taxi, April £102.20;

Toplis Associates, Audit fee £123.60;

Beacon Street Garage, playground equipment repairs £1338.74;

Birmingham CC rent £5.00

Resolved: Approved

16. Date of next meeting: Monday 10th June 2019.

The meeting closed at 19.45 pm.

