



Minutes

Meeting of the Parish Council

Monday 13th June 2022 at 7 pm at Elford Village Hall

Present: Councillors Turley (Chair), Delderfield, Gilbert, Hilderley, Payne and Wright.

In attendance: Mrs Jones (Clerk), District Cllr Leytham and Warburton, 2 members of the public

Open Forum

A member of the public raised several questions about the plans for CCTV in the village. Cllrs explained that initial enquiries were being made of CCTV firms and information was being sought, that there were many issues to be considered, the Parish Council was in the very early stages of considering this matter and no decisions would be made yet.

A representative of Howard School explained a bid from the Parish share of the CIL funding for improving the security gates. The Trust also aimed to attract more families by improving the facilities for pupils including play equipment, a trim trail, Forest School enhancements and perimeter fencing

33/22. To receive Apologies for Absence

Cllr Biden (holiday) had apologised and the apology was accepted.

34/22. To receive Declarations of Interest

Cllr Wright declared an interest in the Planning Application under item 37.

35/22. To approve the Minutes of the Meeting of 12th May 2022

The draft Minutes were approved and signed.

36/22. To receive the Clerk's Report

Update on Jubilee Celebrations; the Picnic in the Park had been well planned and very enjoyable and a letter of thanks would be sent to the organiser and her team. Benches; the handyman had not yet been able to treat these, it was hoped that they could soon be installed at the end of The Beck, and the junction of Croft Close.

Flower tubs; these had now been planted by the handyman and Cllrs had been asked to water them regularly.

Sportsfield pavilion; Cllr Turley had begun discussions with the volunteer leading this initiative.

Road sign; the sign warning of children crossing had been reinstated near the playground but was facing the wrong way, Cllr Turley had offered to deal with this.

Village Voice; regular updates on Elford had resumed in the local press.

Helicopter reminder; Sportsfield on 25th June.

Chetwynd Bridge, A513; Staffordshire County Council were considering an 18 tonne weight limit on the river bridge which would involve long diversions for farm vehicles and HGVs. Local Councils had been invited to attend a meeting to discuss this at Edingale Village Hall on 4th July. The Clerk would be present and would report back.

Resolved: Approved

37/22. To consider any Planning matters:

22/00564/FUL 27 Croft Close, erection of detached dwelling. Cllr Wright confirmed that he had now sold this land to the developers of the club site. Unlike the previous application some 3 years ago the dwelling was a four-bedroom house and would be accessed from The Beck. The Parish Council RESOLVED it had no objection.

Land off The Shrubbery; an enquiry regarding planning conditions on drainage from the development had been made by the Flood Warden and would be referred to the Planning Department.

Resolved: Approved

38/22. To receive an update on Playground refurbishment and grant funding

Cllr Payne reported that the first application for funding had been made, to Reaching Communities, and an initial response had been received from the funding officer. A smaller application would be made to Tarmac this week and information was being prepared for an application to Severn Trent.

Resolved: Approved

39/22. To consider a village CCTV system

Cllr Turley reported on information received so far, which had raised many questions and potential issues to be considered. Further advice would be needed; Cllr Leytham offered to obtain information on who could advise at Lichfield District Council.

Resolved: Approved

40/22 To consider proposed diversion of Public Footpath 6, The Beck

Lichfield District Council had consulted the Parish Council on a proposal to divert part of Footpath 6 in connection with planning application 19/01707/FUL for the demolition of the former Social Club and construction of dwellings. It was RESOLVED that there was no objection to this diversion.

However, Cllrs noted that fencing had been erected along the boundary of the site and there was no longer a way through to Church Road so the Rights of Way Officer would be contacted about this.

Resolved: Approved

41/22 To receive an update on Public Footpath 8, The Green

Cllr Alan White had been asked to intervene due to the slow progress by the Rights of Way team to resolve the diverted footpath and he had confirmed that a site meeting would take place shortly.

42/22 To consider the Internal Auditor's Report and to appoint an Internal Auditor for 2022-23

The Internal Auditor's Report was noted. It was RESOLVED to appoint Kim Squires of Toplis Associates as Internal Auditor for the following year.

Resolved: Approved

43/22 To approve the Annual Governance Statement

Approved and signed; the Annual Governance Statement would be published on the website and notice board along with the notice of public rights and other information required under the Audit regulations.

Resolved: Approved

44/22 To approve the Annual Accounting Statements

Approved and signed; this information would be published..

Resolved: Approved

45/22 To approve Certificate of Exemption from Limited Assurance Review

Approved and signed; this would be forwarded to the External Auditor.

Resolved: Approved

46/22 To review Standing Orders, Financial Regulations and Financial Risk Assessment.

The policies had been reviewed and updated.

Resolved: Approved

PTT

47/22. To receive Questions and Reports from Councillors

Cllr Gilbert said the bus shelter at the former Social Club site was ready for removal. It was agreed that Cllr Hilderley would take it to Elford Lowe for storage.

Cllr Wright would soon be moving from Elford and would leave the Parish Council. He offered to continue to maintain the website and was thanked by Cllr Turley.

Cllr Payne asked about the process for spending CIL payments on village infrastructure needs. It was agreed to publicise this opportunity to village organisations. Any applications received in time for the next meeting would be considered on July 11th. Cllr Hilderley said that the Parish Council should consider such requests carefully.

Cllr Warburton said that the District Cllrs would have funding of £300 to spend on small groups in their area and asked about promoting this in Elford. He and Cllr Leytham said that residents with queries about the new recycling bins should contact Lichfield District Council with their comments and queries.

48/22. To receive Correspondence

SPCA bulletins and training information

LDC city centre survey <https://communities.createstreets.com/LichfieldCityCentre>

LDC Licensing - street trader consultation

Letter from resident regarding the paths

Letter from resident regarding speeding trucks along The Shrubbery

49/22. To receive a Financial Report

See appendix 1.

Resolved: Approved

50/22. To consider authorising Schedule of Accounts for payment

Staff costs £717.91;

A. Robey, handyman work and plants £200.78;

Village Hall, Post Office and Parish Council meeting room hire £82.75;

Bennetts, taxi hire £144;

R. Harcombe, maintenance £235;

A. Cox, Avenue mowing £80.00;

S. Hughes, plants £7.49

U. Middlemore, band for Jubilee event £500 (S137)

Toplis Associates, Audit fee £156.60

Lichfield District Council, litter and dog waste bin emptying £1104.48

Cllr Payne would authorise the payments.

Resolved: Approved

51/22. Date of Next Meeting:

Monday 11th July, 7pm

The meeting closed at 9.15 pm.

AST

Appendix 1 - Financial Report

| | 01/06/2022 | | Totals |
|----------|------------|--------------------------|-----------|
| | | CURRENT | 33,189.85 |
| BAL B/F | 14,224.90 | DEPOSIT(playground) | 7,990.39 |
| | | 95 DAY NOTICE (taxi) | 1,028.06 |
| RECEIPTS | 30492.77 | earmarked for playground | |
| | | 7,990.39 | |
| PAYMENTS | 2509.37 | earmarked for seniors | |
| | | 1,028.06 | |
| TOTAL | 42,208.30 | | 42,208.30 |

CIL payment of £12,991.21 received from Lichfield District Council on 17th May 2022

PJT